

City of Detroit

CITY COUNCIL

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ANNE MARIE LANGAN
DEPUTY DIRECTOR
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TO: Pamela Scales, Director
Budget Department

FROM: Irvin Corley, Jr., Fiscal Analysis Director

DATE: April 29, 2010

RE: 2009-2010 Budget Analysis

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Attached is our budget analysis regarding your department's budget for the upcoming 2010-2011 Fiscal Year.

Please be prepared to respond to the issues/questions raised in our analysis during your scheduled hearing on **Tuesday, May 4, 2009 at 1:30 p.m.** We would then appreciate a written response to the issues/questions at your earliest convenience subsequent to your budget hearing. Please forward a copy of your responses to the Councilmembers and the City Clerk's Office.

Please contact us if you have any questions regarding our budget analysis.

Thank you for your cooperation in this matter.

IC:ss

Attachment

cc: Councilmembers
Council Divisions
Auditor General's Office
Norman White, Chief Financial Officer
Donna McAlister, Budget Manager
Kamau Marable, Mayor's Office

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Budget Department (12)

FY 2010-2011 Budget Analysis by the Fiscal Analysis Division

Summary

The Budget Department is a General Fund Agency. The Mayor's 2010-2011 Proposed Budget includes appropriations of \$2,331,911, which is a decrease of \$318,755 or 12.0% from fiscal year 2009-2010 budget amount of \$2,650,666.

2009-2010 Surplus/(Deficit)

The surplus for the Budget Department is \$61,088 for fiscal year 2009-2010. The surplus amount is derived from an appropriation surplus, as the Budget Department does not account for revenues, due to salary savings.

Overtime

The Mayor's 2010-2011 Proposed Budget includes overtime salaries of \$12,790, which is the same amount as the fiscal year 2009-2010 budget of \$12,790. As of March 31, 2010, the Budget Department has spent \$9,407 in overtime.

Personnel and Turnover Savings

There are no projected personnel or turnover savings for this department.

<u>Appropriation/Program</u>	<u>Redbook Positions FY 2009-10</u>	<u>Filled Positions 3/31/2010</u>	<u>Mayor's Budget Positions FY 2010-11</u>	<u>Over/(Under) Actual to 09/10 Budget</u>	<u>Mayor's Recommended Turnover</u>
Budget (12):					
00226 Budget Department Operations	<u>22</u>	<u>20</u>	<u>19</u>	<u>(2)</u>	<u>\$ -</u>
TOTAL	<u>22</u>	<u>13</u>	<u>19</u>	<u>(9)</u>	<u>\$ -</u>

Proposed Layoffs and Position Changes

The Mayor's 2010-2011 Proposed Budget does not include any layoffs. However, it is expected that a Senior Budget Analyst will be laid off before June 30, 2010. The Mayor is also proposing a reduction of two vacant positions in the Budget Department.

Significant Funding by Appropriation

<u>Appro.</u>	<u>Program</u>	
00226	Budget Department Operations	The Mayor's 2010-2011 Proposed Budget includes \$2,331,911 for appropriations. This reflects a decrease of \$318,755 or 12.0% from the 2009-2010 Budget of \$2,650,666. The majority of this decrease is made up of a \$301,533 decrease in salaries and benefits.

Issues and Questions

1. In light of the reduction of positions, how does the Budget Department plan to reach its operation targets in fiscal year 2010-2011?
2. The Budget Department states that the Non-Department Division will produce the Biennial Five-Year Capital Agenda in December 2010. Where is the Department in the process? How does this Agenda improve the City's management of the capital expenditures?
3. What are the job duties for Senior Budget Analyst, Manager I and Manager II?
4. What will be the impact on your department when these positions are eliminated?